

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 18, 2022

The Board of Education of the Fairfield City School District in the County of Butler, Ohio held a Regular Meeting on the 18th of August, 2022 in the Catherine D. Milligan Community Room at Fairfield High School.

The meeting was called to order by the President at 6:30 p.m.

ROLL CALL – Present: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Absent: None

Also present: Mr. Smith, Mrs. Lane, Dr. Rice, Mrs. Aug, Mr. Perry and Mr. Wolterman  
Absent: Mrs. Hauer

PLEDGE OF ALLEGIANCE – Abby Berding

PRESENTATIONS/RESOLUTIONS

A. Transportation Update – Janette Flick, Lance Perry & Bill Westerbeck

Mr. Westerbeck went through multiple slides of the presentation going over their current staff numbers, the requirements to become and stay a bus driver and how the bus stop routes are created. Ms. Flick went on to present information on bus safety and expectations. She also gave numbers for the 2021-2022 school year such as 1 million miles driven and 9,679 students were routed with 6,249 actual riders during their count week which is the first week of October. Mr. Perry spoke about this school year having a safety coordinator/trainer and the kick-off meeting and grill out where 65 bus drivers attended on August 10<sup>th</sup>.

COMMUNICATION - None

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes of public participation may be permitted at each meeting. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

22-67 RESIGNATIONS/EXTRACURRICULAR RESIGNATIONS/UNPAID LEAVE OF ABSENCE/EMPLOYMENT – Dr. Rice

MOTION – Moved by Mrs. Shorter to approve the following:

A. Personnel – Professional

1. Resignations

a. Renee Hamilton, Creekside, Intervention Specialist  
(effective August 12, 2022; for personal reasons)

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- b. T. Lorraine Schroeder, East, 4th grade  
(effective June 1, 2023; for retirement purposes)
- c. Michelle Smith, East, 3rd grade  
(effective June 1, 2023; for retirement purposes)
2. Extracurricular Resignations 2022-2023
  - a. Tim Adams, Creekside, Wrestling, Assistant Coach  
(effective 2022-2023 school year; for personal reasons)
  - b. Jennifer Barthelemy, Creekside, Hope Squad Advisor  
(effective 2022-2023 school year; for personal reasons)
  - c. Michelle Campbell, Central, Elementary Drama Club 50%  
(effective 2022-2023 school year; for personal reasons)
  - d. Michael Mynhier, Creekside Middle, Football Coach  
(effective 2022-2023 school year; for personal reasons)
  - e. Kelly Walker, High School, Vocal Director High School Musical  
(effective 2022-2023 school year; for personal reasons)
3. Unpaid Leave of Absence
  - a. Angie Miller, South, 3rd grade ELA  
(effective November 11, 2022; for personal reasons)
4. Employment
  - a. Olivia Beane, Freshman, Science  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - b. Tricia Bou, West, RN  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - c. Barbara Wehrung, South, Kindergarten, 50%  
(recommended for a new one-year limited teaching contract for the 2022-2023 school year, effective August 12, 2022; for a replacement position)
  - d. Credit Recovery and/or Credit Flexibility Instructor(s) 2022-2023  
Elizabeth Gladish  
  
(The above-named person is recommended for employment as a credit recovery and/or credit flexibility instructor at the rate of \$33.05 per hour for the 2022-2023 school year for up to ten (10) hours per student per class.)
  - e. Extracurricular(s) 2022-2023

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**Senior High**

Jessica Grimes, Volleyball, Assistant Girls 50%  
Darren Ling, Marching Band Co-Director  
DeAnna Owens, Dance Team Coach  
Alexis Thomas, Volleyball, Assistant Girls 50%  
Jill Wilhelm, Marching Band Co-Director

**Freshman**

Jessica Grimes, House (Tribal) Coordinator  
Michael Grimmatt, Department Head Science  
Kelly Massie, Auditorium Manager 50%  
Erica Ostendorf, Volleyball, Girls  
Divya Uppu, Yearbook Advisor

**Middle –Creekside and Crossroads combined**

Tim Adams, Wrestling, 7th/8th Grade  
Megan Wagner, Cross Country

**Middle – Creekside Middle**

Jennifer Barthelemy, Student Council  
Lanita Drake, Department Head Special Education Grade 6  
Rebecca Rogers, Volleyball Coach, 7th/8th Grade  
Carl Woods, Athletic Director, 7th/8th Grade

**Middle – Crossroads Middle**

Beth Hensley, Department Head Integrated Language Arts Grade 6

**West Elementary**

Brooke Murdock, Unit Leader- Preschool/Kindergarten

- f. Academic Support Tutor(s) 2022-2023

Hallie Heideman  
Megan Hopewell  
Nanette Huey  
Jill Knapp  
Michelle Parks

(It is recommended that the above-noted person(s) be employed as a designated Academic Support Tutor at the rate of \$33.05 per hour, effective for the 2022-2023 school year.)

- g. EL Tutor(s) 2022-2023

Heidi Botkin  
Carmen Contreras  
Erica Graham  
Tracy Syck

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(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as a designated ESL Tutor at the rate of \$33.05 per hour, effective for the 2022-2023 school year.)

h. Substitute Teacher(s) 2022-2023

Renee Hamilton  
Rebecca Heis  
Suzanne Hutcheson  
Megan Mink  
Stacy Picklesimer  
Melinda Sander  
Barbara Wehrung

(All recommendations are for the 2022-2023 school year at a rate of \$105 per day.)

i. Substitute Nurse(s) 2022-2023

Marie Garrison  
Gayle Jett

(All recommendations are for the 2022-2023 school year at a rate of \$105 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 5-0

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RESIGNATIONS/UNPAID LEAVES OF ABSENCE/EMPLOYMENT – Dr. Rice

MOTION – Moved by Ms. Berding to approve the following:

B. Personnel – Support

1. Resignations

- a. Makenzie Claypool, Crossroads, Educational Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)
- b. Jessica Davies, Crossroads, Food Service Assistant  
(effective the end of the day August 26, 2022; for personal reasons)

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- c. Arnett Glassco, Crossroads, Food Service Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)
  - d. Rebecca Hibberd, Crossroads, Educational Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)
  - e. Katherine Hodges, Creekside, Educational Assistant  
(effective the end of the day May 31, 2022; for retirement purposes)
  - f. David House, Maintenance, Custodian  
(effective the end of the day August 26, 2022; for personal reasons)
  - g. Kelley Norman, Creekside, Educational Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)
  - h. Beverly Pierman, Compass, Educational Support Assistant  
(effective the end of the 2021-2022 school year; for personal reasons)
  - i. Amy West, North, Food Service Assistant  
(effective the end of the day August 11, 2022; to accept another position within the District)
2. Unpaid Leaves of Absence
- a. Judith Mullins, Transportation, Bus Driver  
(unpaid leave of absence starting August 16, 2022 through September 28, 2022; for personal reasons)
  - b. Shannon Smalley, Central, Custodian  
(unpaid leave of absence starting August 17, 2022 through August 22, 2022; for personal reasons)
3. Employment
- a. Derinda Barnes, West, Educational Assistant  
(effective August 12, 2022; for a new position)
  - b. Monica Bowling, Central, Educational Assistant  
(effective August 12, 2022; for a new position)
  - c. Ashley Caddell, Creekside, Food Service Assistant  
(effective August 16, 2022; for a replacement position)
  - d. James Cifuentes, Transportation, Chauffeu  
(effective August 16, 2022; for a replacement position)
  - e. Charity Embry, Creekside, Educational Assistant  
(effective August 12, 2022; for a replacement position)
  - f. Steven Gillens, Transportation, Chauffeur  
(effective August 16, 2022; for a replacement position)

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- g. Madelyn Jones, North, Educational Assistant  
(effective August 22, 2022; for a new position)
- h. Melyssa Lang, Crossroads, Educational Assistant  
(effective August 12, 2022; for a replacement position)
- i. Renee McCoy, Compass, Educational Assistant  
(effective August 16, 2022; for a new position)
- j. Tammy Miller, Transportation, Educational Assistant  
(effective August 12, 2022; for a replacement position)
- k. Karrine Reynolds, Crossroads, Educational Assistant  
(effective August 22, 2022; for a replacement position)
- l. Gabrielle Segar, East, Food Service Assistant  
(effective August 16, 2022; for a replacement position)
- m. Barbara Smith, Transportation, Chauffeur  
(effective August 16, 2022; for a replacement position)
- n. Michelle Swanson, North, Food Service Assistant  
(effective August 16, 2022; for a replacement position)
- o. T'Myra Sweeten, West, Educational Assistant  
(effective August 22, 2022; for a replacement position)
- p. Melinda Timmester, Creekside, Educational Assistant  
(effective August 12, 2022; for a replacement position)
- q. Jada Thornton, Transportation, Educational Assistant  
(effective August 12, 2022; for a replacement position)
- r. Amy West, Central, Educational Assistant  
(effective August 12, 2022; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mr. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Item for Board Discussion

- 1. Ohio School Boards Association Annual Business Meeting – Appointment of Delegate and Alternate for the Monday, November 14, 2022, business meeting – Brian Begley

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1, 2022 THROUGH JANUARY 31, 2023 TO ACT AS SUBSTITUTE PRINCIPAL/APPROVAL TO APPOINT MRS. SHORTER TO SERVE AS THE DELEGATE FOR THE OHIO SCHOOL BOARDS ASSOCIATION ANNUAL BUSINESS MEETING AND MS. BERDING APPOINTED AS THE ALTERNATE – Mr. Smith

MOTION – Moved by Mr. Clark to approve the following:

D. Items for Board Action

1. ELA Course of Study for Grades K-5
2. Recommend approval of the addendum to Assistant Principal Roxanna Woyat's contract effective September 1, 2022 through January 31, 2023 to act as substitute principal.
3. The Board hereby appoints Mrs. Shorter to serve as the delegate for the Ohio School Boards Association Annual Business Meeting on Monday, November 14, 2022. In the event that the delegate is unable to serve, Ms. Berding has been appointed as alternate.

SECOND – Seconded by Mrs. Gundrum

ROLL CALL- Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 5-0

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APPROVAL OF BOARD MEETING MINUTES FOR JULY 14, 2022 AND AUGUST 4, 2022/APPROVAL OF FINANCIAL REPORTS FOR THE MONTH OF JULY 2022/APPROVAL OF 2022-2023 AMENDED APPROPRIATIONS RESOLUTION/APPROVAL OF DONATIONS/APPROVAL DISPOSAL OF FIXED ASSETS/APPROVAL OF (1) A COMMUNITY REINVESTMENT AREA (CRA) AGREEMENT BETWEEN THE CITY OF FAIRFIELD AND AOZI-FAIRFIELD BUILDING V, LLC FOR THE EXPANSION SITE, (2) A COMPENSATION AGREEMENT BETWEEN THE CITY OF FAIRFIELD, THE FAIRFIELD CITY SCHOOL DISTRICT AND AOZI-FAIRFIELD BUILDING V, LLC FOR THE EXPANSION SITE AND EXECUTION THEREOF, (3) WAIVING STATUTORY NOTICE PERIODS; AND (4) PROVIDING RELATION AUTHORIZATIONS/APPROVAL OF PAYMENT IN LIEU OF TRANSPORTATION – Mrs. Lane

MOTION – Moved by Mr. Clark to approve the following:

TREASURER'S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

July 14, 2022 – Regular Meeting

August 4, 2022 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of July 2022.

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- C. Recommend approval of the 2022-2023 Amended Appropriations Resolution.
- D. Recommend approval of the following donations:
  - 1. A donation of \$3,000 from the Lindenwald Kiwanis Club of Hamilton/Fairfield to the Fairfield City School District to be used towards the purchase of the onsite health clinic van.
  - 2. A donation of \$2,500 from the Fairfield West Elementary School PTC to Fairfield West Elementary School to be used towards the purchase of preschool playground equipment.
  - 3. A donation of used office supplies valued at \$750 from Veritiv to the Fairfield City School District.
  - 4. A donation of book bags and school supplies valued at \$350 from The Taylor/Davey Group to the Fairfield City School District.

**Total donations for 2022: \$33,769.94**

- E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
16310	Epson Projector	FAB
18380	NEC Projector	FAB
20495	Smart Technology Document Camera	FAB
21444	Logitech Pure-Fi Express Plus	FAB
22421	Voice Station Conference Phone	FAB
22657	Epson Projector	FAB
RU-1715	Ross USC Vibraphone	High School
M51	Musser Xylophone	High School

- F. Recommend approval of (1) a Community Reinvestment Area (CRA) Agreement between the city of Fairfield and AOZI-Fairfield Building V, LLC for the expansion site, (2) a Compensation Agreement between the city of Fairfield, the Fairfield City School District and AOZI-Fairfield Building V, LLC for the expansion site and execution thereof, (3) waiving statutory notice periods; and (4) providing related authorizations.

(These agreements are contingent upon approval by Fairfield City Council on September 12, 2022, and includes a ten (10) year, 75% tax exemption. These agreements were previously provided to the Board.)

- G. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and



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WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Names</u>	<u>Schools Selected &amp; Grades</u>	<u>Parents/Guardians</u>
Lynn Siebenaller	Cincinnati Classical Academy, 2	Kaitlyn Siebenaller
Max Siebenaller	Cincinnati Classical Academy, K	Kaitlyn Siebenaller
Lucas Burke	Middletown Christian, 8	Sarah King
Avery Burke	Middletown Christian, 3	Sarah King
Delaney Burke	Middletown Christian, 3	Sarah King
Story Lenon	Cincinnati Classical Academy, 4	Tiffany Lenon
Emmy Lenon	Cincinnati Classical Academy, 1	Tiffany Lenon
Elise Kramer	Immanuel Lutheran, 7	Danielle Kramer
Emma Hurley	Mother Teresa, 3	Jennifer Hurley
Ben Hurley	Mother Teresa, 1	Jennifer Hurley
Hawthorne Snyder	Cincinnati Classical Academy, 1	Aubrey Snyder

SECOND – Seconded by Mrs. Shorter

ROLL CALL - Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter

Nays: None

Motion Carried: 5-0

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter

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Mrs. Shorter spoke about a survey of Ohio parents that was published where the following numbers were reported:

91.6% Parents agreed with the following statement, “I trust my child’s teacher to support their academic learning and success.”

90% Parents agreed with the following statement, “I trust my child’s teacher to be a positive role model.”

89.1% Parents agreed with the following statement, “I trust my child’s teacher to have high expectations of my child.”

B. Butler Tech – Brian Begley

Mr. Begley stated that Butler Tech started school on August 11<sup>th</sup>. He then spoke about how Butler Tech had two teams win first place at a National Competition in Dallas, Texas. The winning teams competed in Animatronics and Engineering Design. He stated that Butler Tech is a wonderful way to gain valuable experience during high school before going on to college.

B. Student Achievement – Jerrilynn Gundrum

Mrs. Gundrum praised Cayden Cummings, a second grader at North, for raising \$2500 at his lemonade stand for Fairfield North. Congratulations Cayden!

C. Parks and Recreation – Scott Clark

Mr. Clark announced that ‘Clifford the Big Red Dog’ was playing tonight at 7 p.m. at Harbin Park. He also stated that they are looking at a possible second screen at Elisha Morgan Mansion. The concerts are ongoing with Fleetwood Gold playing on August 25<sup>th</sup>. He invited everyone to check out the Community Arts Center renovations to their second floor.

D. Planning Commission – Billy Smith

Nothing to report. Next meeting will be 9/14/22.

ANNOUNCEMENTS

September 1, 2022 – Board Meeting (Work Session), 6:30 PM, Fairfield Senior High School, Catherine D. Milligan Community Room

September 2, 2022 – In-service Day #2 – No Students

September 5, 2022 – Labor Day – No School

BOARD MEMBER COMMENTS

Ms. Berding – She wished a welcome back to students and staff for the Best Year Ever! She also said thank you to the transportation department for the informational presentation. She is looking forward to going to the first home football game.

Mrs. Gundrum – Happy new school year! She hopes everyone stays safe. Go Indians!

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Mr. Clark – Welcome back students! He thanked Mr. Perry, Mr. Westerbeck and Ms. Flick for the transportation presentation. Go Indians!

Mrs. Shorter – She thanked the transportation department for an excellent presentation. She also welcomed everyone back! Go Indians!

Mr. Begley – Welcome back! Mr. Begley commented on a great opening day meeting stating it was a great event. He also mentioned that Mr. Martin will be returning to West as a sub Assistant Principal. Go Indians!

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ADJOURNMENT

MOTION- Moved by Ms. Berding to adjourn the meeting.

SECOND – Seconded by Mr. Clark

ROLL CALL - Ayes: Mr. Begley, Ms. Berding, Mr. Clark, Mrs. Gundrum & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

The meeting was adjourned at 7:23 PM by President, Mr. Begley.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer